



Dalton-Whitfield Regional Solid Waste Management Authority

MINUTES FROM MEETING HELD January 25, 2021

Harold Brooker called the meeting to order at 12:00 p.m.

Members present – Tyree Goodlett, David Pennington, Jevin Jensen, Greg Jone and Mike Babb

Others present are listed below:

Henry Tharpe – Sponcler & Tharpe

Staff – Dirk Verhoeff, Seth Lassitter and Donnie Potter

I. AUTHORITY ORGANIZATION ACTIONS

A. Appointments & Elections for 2021

- 1. Chairperson (Tyree Goodlett)

MOTION: Pennington

SECOND: Babb

- 2. Vice-Chairperson (Greg Jones)

MOTION: Pennington

SECOND: Babb

- 3. Attorney (Henry Tharpe)

MOTION: Pennington

SECOND: Babb

- 4. Auditor (Rob Estes)

MOTION: Pennington

SECOND: Babb

- 5. Executive Director (Dirk Verhoeff)

MOTION: Pennington

SECOND: Babb

- 6. Secretary – Treasurer (Dirk Verhoeff)

MOTION: Pennington

SECOND: Babb

- 7. Committee Appointments (Finance) (Jevin Jensen & David Pennington)
No vote required as by-laws define appointments.

Board members unanimously elected the appointees for 2021 above on the previous motions.

II. OLD BUSINESS

A. Approval of Minutes – December 21, 2020

Members received and reviewed written copies of the minutes from the December 21, 2020 meeting. The minutes were approved unanimously as follows:

MOTION: Babb
SECOND: Pennington

III. NEW BUSINESS

A. Financial & Operational Reports

1. Status of Accounts – December

Dirk Verhoeff reviewed the status of accounts for 2020. All revenue line items were below budget with the exception of Landfill Fees and Interest Earned. Dirk stated that the Authority received record high waste by weight. The primary landfill operations budget ended under budget for 2020. Dirk did point out that two budget amendments were made: increase in legal fees (\$92k) and increase (\$98k) in brush grinding. Dirk stated that the Authority saw a net profit for the year.

2. Rainfall Report

Dirk Verhoeff reviewed the rainfall data through December 2020. Dirk reported that we received above normal throughout the year. We ended the year 16% above normal.

3. Employee Lease Agreement – City of Dalton

The Authority employees are leased employees of the City of Dalton under a lease agreement that automatically extends for one year until terminated. The City of Dalton has revised the lease agreement and has changed the lease language. Dirk Verhoeff and Henry Tharpe would like to table the agreement to further review the changes.

A motion was made, and approved unanimously, to table the City of Dalton Employee Lease Agreement as follows:

MOTION: Jones
SECOND: Pennington

4. Equipment Purchases

Dirk Verhoeff presented quotes for capital equipment as follows:

a. TOPCON GPS Survey Equipment – Phase 1

Dirk Verhoeff presented proposal for a new TOPCON handheld rover gps system (Phase I) distributed by ROPER Laser Company. Dirk stated that the current GPS system, used on a daily basis, is over 20 years old and is no longer supported. The GPS system is used to set grades for new landfill cell construction and daily fill sequence elevations as required by Solid Waste Handling permit. TOPCON is the sole provider as existing base station and fill models are TOPCON. Phase II would include hardware for new CAT loader if approved. Jevin Jensen asked if the equipment was discounted. Dirk stated that it is not.

A motion was made, and approved unanimously, to purchase the TOPCON GPS hardware as follows:

MOTION: Babb
SECOND: Jones

- b. CAT 963 Track Loader
Dirk Verhoeff provided a single quote from Yancey Bros. Co for a new CAT 963 track loader. Dirk stated that the Authority typically purchases a new loader every two years to maintain two machines at the active landfill working face with an age of 4 years or less. Older machines are passed down to be used at either the C&D landfill or convenience centers. Dirk stated that CAT equipment brings a higher resale value, outstanding service and discounted parts. In addition, Yancey Bros is only few miles south of the Old Dixie Hwy facility for quick access to parts and warranty service. Greg Jones asked how many hours do we typically get over 4 years. Dirk stated that typically 8,500 hours.
- c. CAT D6 Dozer
Dirk Verhoeff provided a single quote from Yancey Bros. Co. for a new CAT D6 dozer. David Pennington asked if the Authority is required to request sealed bids. Henry Tharpe stated that the Authority is only required to request sealed bids on construction projects over \$100k.

A motion was made, and approved unanimously, to purchase the staff recommended CAT 963 and CAT D6 as follows:

MOTION: Pennington
SECOND: Jones

B. Construction / Special Project Report

1. Methane Gas Project Update
Seth Lassitter reviewed the 13-month summary of the end user's usage of landfill gas through the month of January. NYMEX futures were down at \$2.467 per MMBTU for January. Once again, the Authority was not able to provide the minimum take-or-pay quantity of 9720 MMBTU. Therefore, Trinseo only payed for the LFG they used. Seth reported that the 200 HP compressor package is experiencing vibration issues which usually is an indicator of a bearing failure. We have a backup compressor and are scheduling to swap the units. Jevin Jensen asked if we should consider terminating the project. Dirk reiterated that the purchase agreement is up at the end of the year and we are currently in discussions regarding renewal.
2. Leachate Force Main Project
Seth Lassitter reported that the system is running well. Seth also gave the new Board member a brief history on leachate collection and disposal.
3. Waugh St. / MLK JR – Post Closure Release
Dirk Verhoeff briefly updated the Board on release from Post Closure.
4. Monofill / Construction & Demolition Expansion
Dirk Verhoeff briefly updated the Board on submittal of site suitability for the landfill expansion.

C. Recycling / Other Reports

The board reviewed the following reports and heard highlights from each.

1. MRF Report – December and 2020

2. Target Recycling Program Update
 3. Recovered Materials Markets
 4. School Recycling Report - December
 5. Curbside Recycling Report – City of Dalton – December & 2020
 6. Keep Dalton-Whitfield Beautiful 2020 recap
 7. Convenience Center Recycling and Visitor Report
- Dirk Verhoeff reported on the end of year voluntary drop-off recycling rates for the four convenience centers. Dirk also reported that the four convenience centers had over 606,000 visitors combined.

D. Enter into Executive Session

A motion was made to enter into Executive Session to discuss potential litigation on the following motion:

MOTION: Pennington
SECOND: Jones

E. Adjourn from Executive Session – (Potential Litigation)

The Authority adjourned from their Executive Session and returned to their regular meeting on the following motion.

MOTION: Jones
SECOND: Jensen

F. Adjourn from Regular Meeting after exiting Executive Session

The Authority adjourned from their regular meeting on the following motion:

MOTION: Jones
SECOND: Pennington

The Authority adjourned unanimously.

Tyree Goodlett, Chairman

Dirk Verhoeff, Secretary/Treasurer

Recorded & Approved